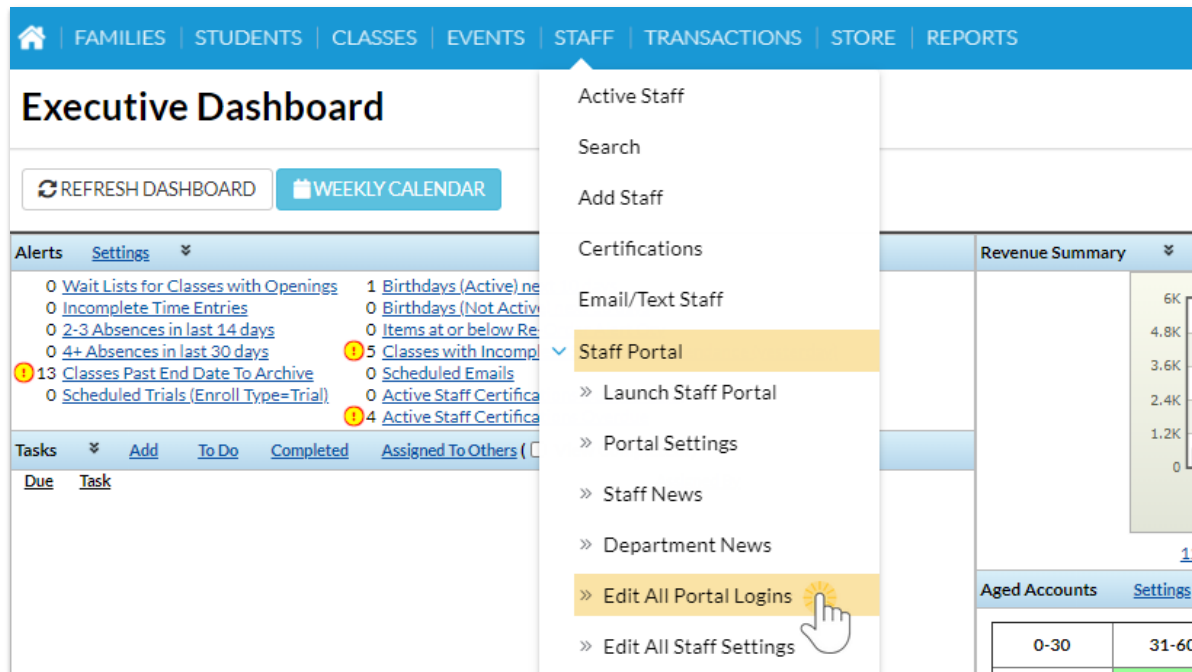


Edit All (Staff Portal) Portal Login IDs

Last Modified on 11/11/2022 12:55 pm EST

From the *Staff (menu) > Staff Portal > Edit All Portal Login* allows you to work with the Portal Login IDs for multiple staff at one time.



Through this edit feature, you can:

- [Match Staff to User ID](#)
- [Auto Assign Portal Login ID](#)
- [Send Portal Login Email](#)

This is also done as Step 1, Step 2, and Step 3 of the Guided Staff Portal setup and is covered in more detail in those Help articles (linked above).