

KPIs (Key Metrics) on the Executive Dashboard

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The KPIs (Key Performance Indicators) widget on the Executive Dashboard gives you a quick view of enrollment and registration information. Each metric links to a detailed report.

Identify areas that need attention at a glance.

Get instant insights into enrollment and registration trends.

Make informed decisions with detailed linked reports.

Permissions determine what data your Users can access and what actions they can perform. Before proceeding, review [User Permissions for the Executive Dashboard](#).

Understand and Use the KPIs Widget

In the Compact View of the Executive Dashboard, the KPIs widget offers various interactive components that help you explore your data. Click any metric to open its linked report.

- In the *Enrollments & Drops* section, view key enrollment details at a glance.
 - Click **View Cat 1 Chart** to open a chart showing Category 1 enrollments.
 - Click **Enrollments** or **Enrollments Percentage** to open the [Enrollment Snapshot 1](#) report.
 - Click **Drops** to open the [Drop History](#) report.
- In the *Actives* section, click any metric to open lists of active students, classes, families, or instructors.
- In the *Registrations* section, view important registration details.
 - Click **Class Registrations to be processed** to open the [Process Class Registrations](#) report.

KPI metrics reflect the number of days and thresholds set in your Dashboard Settings. For example, if you set *Total Drops in the Last X days* to 10, the *Drops* metric shows a report of drops from the last 10 days. Learn more in our article [Customize Your Executive Dashboard Settings](#).

Frequently Asked Questions

Q. *Where can I quickly see our newest enrolled students in classes from the Dashboard?*

A. Click on the **Class Registrations to be processed** metric to open the Process Class Registrations report filtered by the *Last X Days* you have set in your **[Dashboard Settings](#)**.
