

# Delete a Credit Card from a Family

Last Modified on 06/19/2023 11:36 am EDT

1. Go to the **Families** (menu) > **All Families** and select the family to modify. Or use the *find a family...* global search at the top of the any page.
2. Select the **Billing Info** tab in the Family Record.
3. Use the **Trash Can** (icon) to delete a credit card.
  - o In the *Are you Sure?* confirmation window, select **OK**.
  - o A credit card can also be deleted using the **Pencil** icon and the **Delete Card** button in the *Edit Credit Card* window.

The screenshot shows the 'Family: Brown' record in the 'Billing Info' tab. At the top, there are 'SAVE CHANGES' and 'DELETE' buttons. Below are navigation tabs for various family management actions. The 'Billing Info' section includes dropdowns for 'Billing Delivery', 'Membership Type', and 'ePayment Method', along with contact information for 'Janice Brown'. The 'Credit Cards' section contains an 'Add Card' button and a table with one entry. The 'Delete' button in the table is highlighted with a yellow box and a hand cursor.

Primary Card	Nickname	Name on Card	Card Number	Card Type	Expiration Date	Card Billing Address	Email Address	Vault ID	Last Updated By	Edit	Delete
<input checked="" type="radio"/>	MasterCard 9906	J. Brown	5*****9906	Mastercard	12/2020	28078		440260884	HELPCENTER 11/9/2016 3:35:58 PM		