

Delete a Bank Account from a Family

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To delete a bank account from a Family record:

1. In the *Family* record, select the **Billing Info** tab.
 2. Clear the *Bank Name*, *Bank Transit #*, *Institution ID*, *Account Type*, and *Account Name* fields.
 3. Select the **Edit Bank Account Info** button.
 4. In the *Edit Bank Account* window, select **Delete Acct#**.
 5. When asked, *Are you sure you want to delete the selected bank account number?*, select **OK**.
 6. **Close** the window.
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