Mass Drop Students from Classes

Last Modified on 08/30/2022 1:46 pm EDT

Mass Drop is best used when a class or multiple classes are canceled. If a class ends and is completed, we recommend you **Archive the Class**.

There are a few ways to mass drop the entire enrollment for one or more classes:

- Single Class use the Mass Drop button in the Class record.
- * Single Class use the class row menu in the Classes (menu) > All Classes.
- ★ Multiple Classes use the mass action functionality in the Classes (menu) > All Classes to drop the student enrollment for multiple classes.

Expand the sections below for more information on dropping students from classes.

Expand/Collapse All

- Mass Drop Students from a Class Record
- ✓ Mass Drop Students from a Single Class in the Classes (menu) > All Classes
- Mass Drop Students from Multiple Classes in the Classes (menu) > All Classes