

# Future Drop Dates

Last Modified on 03/10/2021 11:53 am EST

Jackrabbit gives you two options for creating a future drop date for a student in a Class record:

- **Use the Future Drop column** - Click the field in the *Future Drop* column and enter a future drop date. Save the changes. This can be edited and removed at any time. No notification is sent to the instructor for the Future Drop entered in this field.
- **Use the Drop link** - Click on the *Drop* link next to the *Balance* column. This opens a window to drop the student from the class. Select a future drop date and enter additional information. Toggle the **Email primary instructor?** setting to **Yes** if you want the instructor to receive an email regarding the future drop.

The student remains enrolled in the class until the chosen date. On that date, Jackrabbit will automatically drop the student from the class; the student is not considered to be in class on the drop date (i.e. the drop date is exclusive).

Future Drop dates can be edited or removed from the *ClassEnroll List* tab only. Delete the date or change the date as needed. Be sure to **Save Changes**.

**Class: Tumbling L3 - Wed 7pm**

← RETURN   **SAVE CHANGES**   **DELETE**

Class Roll   Email/Text Class   Enter Absences   Absence/Attendance   Post Class Transactions   Copy Class   Mass Drop   Sizes/Measurements   Archive Class

Summary   **Enroll List**   Drop List   Absences   Makeups   Wait List   Instructors   Lesson Plan   Skills/Levels   Misc   Costumes

Current Enrollment

View 1 - 5 of 5   Print   Export   Refresh

	Student	Gender	Age	BirthDt	Levels	Medical	Absent	Enroll Date	Type	Future Drop	User	Balance	
1	<a href="#">Dave Ager</a>	Male	18 yrs, 1 mths	7/11/2002			2	5/26/2020	Enrolled		helpcenter	0.00	<a href="#">Drop</a> <a href="#">Transfer</a>
2	<a href="#">Kalin Lovell</a>	Female	15 yrs, 0 mths	7/31/2005			0	5/26/2020	Enrolled		helpcenter	653.20	<a href="#">Drop</a> <a href="#">Transfer</a>
3	<a href="#">Georgia Wallace</a>	Female	17 yrs, 5 mths	3/10/2003			0	5/26/2020	Enrolled	09/30/2020	helpcenter	600.00	<a href="#">Drop</a> <a href="#">Transfer</a>
4	<a href="#">Livy Wallace</a>	Female	35 yrs, 7 mths	1/18/1985			0	5/26/2020	Enrolled		helpcenter	600.00	<a href="#">Drop</a> <a href="#">Transfer</a>
5	<a href="#">Cindy Zackmann</a>	Female	13 yrs, 1 mths	7/7/2007			0	8/13/2020	Enrolled		helpcenter	611.55	<a href="#">Drop</a> <a href="#">Transfer</a>

Remove a Future Drop date by deleting it. To edit the date click to open the calendar.