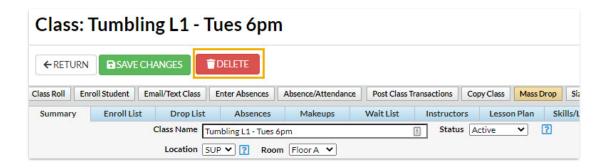# Delete a Class

Deleting a class completely deletes it from your organization's database, and it cannot be retrieved. Use caution when deleting classes. Jackrabbit recommends that you **archive classes** instead.

Delete a Class

1. Make sure that the class has no enrolled students. If students are enrolled in the class to be deleted, they must be dropped first (use the **Drop link** or **Mass Drop**).
2. Click the red **Delete** button in the *Class* to delete the class permanently.
3. In the pop-up box, you'll be offered the option to archive the Class. Unless the class was created in error, you should click the **Archive Class** button and follow the archiving steps.
4. If the class was created in error and needs to be permanently deleted, click the **Delete Class** button.

5. In the pop-up warning window, *This will delete the class. Are you sure?*, click **OK**.