

Business Locations - An Overview

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The definition of the word *location* is "a particular place or position", but what does **Location** in Jackrabbit refer to?

Business Locations are a setting in your Jackrabbit system (*Gear icon > Settings > General > Business Locations - left menu*) that can be used to separate business activities as well as set access permissions for different Jackrabbit Users.

When your Jackrabbit system was first created, a Business Location value was automatically added. A minimum of one Location is required. However, you can have as many Locations as you need - there are no additional fees for extra Locations! Refer to [Add, Edit, or Delete a Business Location](#) for more information.

General Settings

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Business Locations

Locations (including business sites like streets, cities, states, or regions) are assigned to all data in Jackrabbit. A minimum requirement of one Location (Main) has been automatically added.

Rooms (instructional spaces) can be customized separately under Settings > General > Drop-Down Lists and assigned to classes using Classes > Edit All Classes.

- Use the Edit (pencil) icon to edit Location details. Don't see the Edit icon? Check your user permissions.
- Contact Support to delete a Location.
- Learn more about Locations by clicking Help to visit our Help Center.

+ Add Location

View 1 - 2 of 2 Print Refresh 3 columns hidden Show/Hide Columns Restore Columns

| Code | Name | Phone | City | State/Prov | Website | Email | Edit |
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How Business Locations Affect the Jackrabbit System (Database)

Single Location Database - When there is only one Business Location in your Jackrabbit system, the Location setting has very little impact. All data within Jackrabbit is assigned a Location value (families, classes, transactions, etc.). With only one Location available, all data is assigned to that Location.

Multiple Location Database - There are several effects of having multiple Business Locations in Jackrabbit.

- All data within Jackrabbit is assigned a Location value (families, classes, transactions, etc.). Classes can be assigned a Location based on where they are held. Families can be assigned a Location based on where they live. You can track your revenue based on the Location of the class taken or by the Location of the family who took the class. The choice is yours! See [Revenue Tracking with Multiple Business Locations](#) for full details.
- Drop-down lists and report filters throughout Jackrabbit will allow you to report on families, classes, transactions (revenue), etc., for each Location separately or for all Locations.
- You can limit the access your Users have to information in your database by Location. See

[Set/Edit Jackrabbit User ID Permissions](#) for more information.

- Online Registration can be streamlined with the ability to [group your Class Listings Tables](#) by Location.
- Families who take classes in multiple Locations will need only one [Parent Portal](#) login to be able to access all of their student enrollment information.

If you think that multiple Locations are for you, check out our section of articles [Work With Multiple Business Locations in Jackrabbit](#) to learn more!

[Expand/Collapse All](#)

[Frequently Asked Questions](#)
