

Class Status

Last Modified on 10/20/2023 8:29 am EDT

The status of a class is defined on the *Summary* tab of the *Class* record.

When a Jackrabbit database is created five status values are added. Two of the values are reserved for use with Jackrabbit features and three values are provided for optional use.

Active (<i>reserved</i>)	Classes that are open for enrollment.
Archived (<i>reserved</i>)	Completed classes that have been "put to sleep" so they don't show up in your current list of classes or on class calendars. See Archive Classes .
Inactive	Classes that are not open for enrollment.
Future	Classes with start dates in the future.

Custom statuses can be added from the *Gear* icon > *Settings* > *General* > *Drop-down Lists* (left menu) > *Class* > *Status*.

Important Notes

- ! **Active** and **Future** classes are included in the [Class Listings Tables](#). Classes that have been assigned a customized status are also included. Archived and Inactive classes will not display.
 - ! The **Parent Portal** will only display classes with a status of **Active** or **Future**. Archived or Inactive classes will not display, nor will classes with a custom status.
 - ! The **Post Tuition Fees** function on the *Transactions* menu will only post tuition to classes with an **Active** status.
 - ! The status of a class does not become Inactive when the end date has passed; it must be archived for Jackrabbit to recognize that the class is no longer active and the enrollment is considered past enrollment for a student.
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