

Reports for Account Credits (Non-Monetary)

Last Modified on 04/29/2021 7:49 am EDT

1. Go to the **Transactions** (menu) > **Transaction Reports** > **Deposit Slip** to generate a report detailing non-monetary transactions.
2. Change the *Type* to **Account Credit** and select a **date** or range of dates. To report on a specific type of credit method, choose a **Method** from the drop-down list.
 - By changing the *Type* to **Account Credit**, you've told Jackrabbit to report only non-monetary transactions.
3. Click **Submit**.

Report: Deposit Slip

[← RETURN](#) [✓ SUBMIT](#)

Search Criteria [🔍 Favorites](#) [📌 Save Favorites](#) [✕ Refresh](#) [?](#)

Location
EDU
SUP

Type

Subtype

Payment Method
Bad Debt
Bank Draft

Date from through

Recorded by User

Display Settings

Subheading

Show family name

Show total by family

Show each Transaction

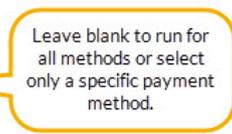
Show Refunds

Show Notes

Report format

If the report window does not open, turn off popup blocker software. If report window still does not open, hold down your CTRL key while clicking on the 'Submit' button until the report window opens.

[✓ Submit](#)



Save this as a frequently used report! Click the heart (icon)  next to a report name, the heart will change to red  and the report will be listed under the **Reports** (menu) > **My Reports** for quick and easy access!

Sample Deposit Slip

Deposit Slip

6/1/2020 - 7/1/2020

Item #	Date	Chk#	Account(Billing Contact)	Amount
Pmt Method: Fundraiser				
1	6/25/2020		Harris (Anna Harris)	100.00
			Sub-total:	100.00
			Fundraiser total:	100.00
Pmt Method: Groupon (20%)				
2	6/25/2020		Evans (Taylor Evans)	50.00
			Sub-total:	50.00
			Groupon (20%) total:	50.00
Refunds Total: 0.00				
Net Total:				150.00
# of Items:				2



Another non-monetary reporting option is the Transactions Search report found under the *Transactions (menu) > Search*. Be sure to change the *Transaction Type* to *Account Credit*.