

# Delete an Email Template

Last Modified on 11/30/2020 11:24 pm EST

You can delete any template - even the customized Jackrabbit templates.

1. Go to the **Gear** (icon) > **Settings** > **Email Templates**.
2. Locate the **Name** of the template you want to delete.
3. Click the **Trash Can** (icon) to the left of the template Name.
4. When asked, *Are you sure you wish to delete this item?*, click **OK**.
5. The template has been deleted and is no longer available on the *List Templates* page.



*If you delete a Jackrabbit professionally designed template and realize that you did so in error, contact Support (click the ? Help button in Jackrabbit), so Support can add it back to your database.*

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