Manage Your Account in the Jackrabbit Billing Portal

Use your Jackrabbit login credentials (User ID and password) to access the Billing Portal. In **Jackrabbit's Billing Portal,** you can:

⭐ **Update payment & billing contact information**
⭐ **View and print your transaction history (fees charged and payments made)**
⭐ **Make a payment for overdue fees**
⭐ **Review Jackrabbit's billing policies, referral bonus plan, service "hold" options & more!**

Located on the *My Account* page accessed from the *Gear (icon) > Account > My Account > Billing* (left menu), click the *Billing Portal* link to open your portal. See **First Time Billing Access** below for more instructions.

A user with the authority/ability to manage User & Permissions (under the *Gear Icon > Settings > Users*

& Permissions) can see the *My Account* page. This permission can be removed by updating the user's permissions.

Expand/Collapse All

⌄ First-Time Portal Access

⌄ Update Payment & Contact Information

⌄ View & Print Your Transaction History

⌄ Make a Payment for Overdue Fees

⌄ Review Jackrabbit's Billing Policies

⌄ Frequently Asked Questions

The Billing Department is open Monday - Friday from 9 am to 5 pm EST. Call us at (704) 895-4034 (option 4), and we'll be happy to take your payment information over the phone.