

# Student Costume Listing Report

Last Modified on 03/05/2024 3:08 pm EST

The **Student Costume Listing** report creates a list of costumes with student names. This report can be found under the *Classes (menu) > Costume Management > Student Costumes Listing (left menu)*.

Find all students without a girth measurement prior to auto-sizing costumes.

Verify all students marked as Do Not Order before sending in your costume order.

Ensure students are assigned the correct costumes ahead of ordering and posting costume fees.

Use the Student Costume Listing report to create costume bag labels! See [Streamline Costume Distribution with Costume Bag Labels](#) for full details.

---

## Search Criteria

Use the Search Criteria to narrow down the results to see specific students and their assigned costumes.

## Report Results

The gender listed on the Student Costume Listing Report refers to the gender assigned to the costume.

The **Show/Hide Columns** button allows you to customize your report by selecting which information to display.

- Select **Apply** to have these selections applied to only the report you are currently viewing.
  - Select **Apply & Save** to have these selections applied and saved to your User ID. When logged in as your User ID, you will see only the columns of information you chose previously. Other Users will see the columns they selected and saved, which may differ from yours.
  - Use **Restore Columns** to view all available columns.
-