

The Four Main Areas Jackrabbit Stores Data

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Jackrabbit organizes and stores your data in **Four Main Areas**: Family records, Student records, Class records, and Staff records. Each type features tabs with buttons and links for easy navigation throughout Jackrabbit.

Location	How to Access
Family Record	<p>Select the Families menu > All Families > Select a family to view.</p> <p>The Family record structures information into accessible tabs. Buttons manage actions, including posting fees, while links offer quick entry to details and student enrollment.</p> <p>Refer to The Family Record for a more in-depth look.</p>
Student Record	<p>Select the Students menu > All Students > Select a student to view.</p> <p>The Student record arranges information into tabs. Action buttons handle tasks such as submitting absences, while links provide access to details and actions, including dropping a student.</p> <p>See The Student Record for more details.</p>

Class Record	<p>Select the Class menu > All Classes > Select a class to view</p> <p>The Class record uses tabs with buttons and links to easily access information and actions, including emailing students or transferring them between classes.</p> <p>For a complete overview, see The Class Record.</p>
Staff Record	<p>Select the Staff menu > Active Staff > Select a staff member to view.</p> <p>The Staff record organizes information into tabs with action buttons, such as adding time entries and links to access Class records for the classes they teach.</p> <p>Check out The Staff Record for a closer look.</p>
