

Tuition Fee Settings

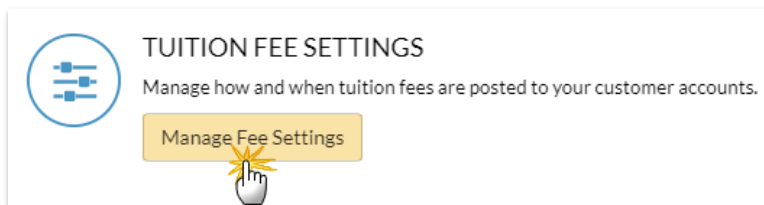
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Tuition Fee Settings tell Jackrabbit how you want to post tuition when a student is enrolled:

- **From within Jackrabbit (Quick Registration form, Enroll buttons, and Enroll links)**
- **During Online Registration**
- **In the Parent Portal**

Note: Tuition will NOT post for any class that is missing a *Billing Method*, a *Billing Cycle*, and/or a *class start date*. Jackrabbit requires this information to properly calculate tuition. Use *Classes (menu) > Edit All Classes* to research classes that may be missing these fields.

To edit your Tuition Fee Settings go to the **Gear** (icon) > **Settings** > **Tuition & Discounting** > **Tuition Fees Settings** > **Manage Fee Settings** (button).



Expand/Collapse All

▼ **By Class Fee Settings**

▼ **By Total Hours Settings**



No tuition will post when a parent enrolls students in the Parent Portal if the family has a current **Family Fixed Fee** or a current **Student Fixed Fee**. Your organization will receive an email notification that there is a parent portal enrollment for a family with a Fixed Fee in place that may need to be updated. Tuition fees must then be posted manually.
