Student Fixed Fees

When the tuition/discount calculation for a single student is too complex or just doesn't 'fit', use a Student Fixed Fee to set the tuition amount to a fixed amount. When a student has a Fixed Fee and you use the **Post Tuition Fees** feature (*Transactions* menu), this amount will be posted as a single tuition fee transaction, overriding class tuition fees and multi-student or multi-class discounts.

> ## Expand/Collapse All

🔽 Create a Student Fixed Fee

🔽 Manage Student Fixed Fees

Important Notes

- If a family has a Family Fixed Fee and a student within the family has a Student Fixed Fee, both Fixed Fees will post when you use *Transactions > Post Tuition Fees* (two transactions).

- If a **Family Discount** is saved on a family's *Billing Info* page, it will be applied to the Student Fixed Fee.

- The **Additional Discount** (at the bottom of *Transactions > Post Tuition Fees*) is applied to a Student Fixed Fee.

- One student in a family can have a Fixed Fee while another does not. In this case, when using Post Tuition Fees, the Student Fixed Fee will post for one student, and the regular tuition rates and discounting will post for the other student.

- If you **post tuition fees with Parent Portal enrollments**, and the family has a current (not expired) Student Fixed Fee, no tuition will post. When the parent completes the portal enrollment and checks out, they are notified that no fees will be posted due to alternative fixed fee arrangements in place. Your organization will receive an email notification that a Fixed Fee in place for a student may need to be updated. Tuition fees must then be posted manually.