Your Guide to Year-End Reporting

As the year comes to a close, we'd like to help you prepare for the new year with this year-end reporting guide.

Reporting in Jackrabbit is key to providing information for the following:

⭐ Check revenue and enrollment for the year to determine your business's financial health.

⭐ Provide tax information for families to submit for childcare or educational tax deductions.

⭐ Prepare for your business tax preparation.

Don't forget to check out our blog! **Annual Reporting Guide**.

Things to Consider

The answers to these questions will help you create a plan, which will help determine your next steps.

? **Do you need to generate end-of-year enrollment reporting?**Run enrollment reports to determine the number of students actively taking classes during the year and make income projections for the new year.

? **Should you adjust class offerings so you can fill more spots and add in-demand classes?** Enrollment reports provide key indicators of classes that are successful and generate maximum revenue.

? **Are you considering adjusting your tuition fees to cover business expenses?**Revenue reports help you determine if you have met your fiscal goals for the year.

? **Cash or accrual accounting? Who knows?** Jackrabbit uses cash accounting revenue reporting. If you use accrual accounting, you will have to make some adjustments. Learn more about **Accounting and Jackrabbit**.

? **Did you collect charitable donations throughout the year using the Store feature?**Run a Revenue Summary report to see the total charitable donations you collected. Learn more about **Accepting Charitable Donations in Jackrabbit**and additional reporting options.

> ✅ We recommend you download and review the helpful information contained in the**End of Year Checklist**.

Things to Do

After you have answered the questions above, it's time to use Jackrabbit reporting to take action!

Expand/Collapse All

⌄ Plan Ahead

⌄ Run & Review Revenue Reporting

⌄ Run & Review Enrollment Reporting

Contact us if you have questions about any information included in this Guide to Year-End Reporting. Click on the question mark ❓ in Jackrabbit to request assistance, or **click here** to book a call with one of our Support Specialists.