

Your Guide to Year-End Reporting

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As the year comes to a close, we'd like to help you prepare for the new year with this year-end reporting guide.

Reporting in Jackrabbit is key to providing information for the following:

- ★ Check revenue and enrollment for the year to determine your business's financial health.
- ★ Provide tax information for families to submit for childcare or educational tax deductions.
- ★ Prepare for your business tax preparation.

Don't forget to check out our blog! [Annual Reporting Guide](#).

Things to Consider

The answers to these questions will help you create a plan, which will help determine your next steps.



Do you need to generate end-of-year enrollment reporting? Run enrollment reports to determine the number of students actively taking classes during the year and make income projections for the new year.



Should you adjust class offerings so you can fill more spots and add in-demand classes? Enrollment reports are key indicators of classes that are successful and generate maximum revenue.



Are you thinking of making adjustments to your tuition fees to cover business expenses? Revenue reports help you determine if you have met your fiscal goals for the year.



Cash or accrual accounting? Who knows? Jackrabbit uses cash accounting revenue reporting. If you use accrual accounting, you will have to make some adjustments. Learn more about [Accounting and Jackrabbit](#).



Did you collect charitable donations throughout the year using the Store feature? Run a Revenue Summary report to see the total charitable donations you collected. Learn more about [Accepting Charitable Donations in Jackrabbit](#) and additional reporting options.



We recommend you download and review the helpful information contained in the [End of Year Checklist](#).


Things to Do

After you have answered the questions above, it's time to use Jackrabbit reporting to take action!

**Expand/Collapse
All**

- ☑ Plan Ahead
- ☑ Run & Review Revenue Reporting
- ☑ Run & Review Enrollment Reporting



Contact us if you have questions about any information included in this Guide to Year-End Reporting. Click on the question mark  in Jackrabbit to request assistance, or [click here](#) to book a call with one of our Support Specialists.
