

# Track Immunizations for Students and Staff

Last Modified on 08/30/2022 1:46 pm EDT

Immunizations fields are located in the **Student record** on the *Medical* tab and in the **Staff record** on the *Misc* tab. These fields can be relabelled to a preferred name, e.g. Vaccinations or COVID, and are trackable in several reports.

Users with the appropriate User Permissions can clear these fields as needed using either the mass action (multiple students/staff) or row action (individual student/staff) "Clear Immunizations fields" on the All Students page and the Active Staff page.

**Student Barbie Ager**

SAVE CHANGES DELETE

Enroll Email Schedules Info Sheet Absence/Attendance Submit Absences Mass Drop Classes

Family: Ager First Name Barbie Middle Initial Last Name Ager

Summary Classes Events **Medical** Feedback Skills/Levels Sizes Absences Misc

Medications EpiPen

Immunizations Yes

Immunizations Notes COVID vaccinations: 2 + Booster (last dose 1/2022)

**Staff Livy Wallace**

SAVE CHANGES DELETE

Instructor Schedule (PDF) Add Time Entry Instructor Calendar Weekly Schedule Email

Summary Classes Compensation Time Card Portal Settings Feedback Skills Certifications Availability **Misc**

Miscellaneous

View Sent Emails

Immunizations Yes

Immunizations Notes Up to date - Verified 4/1/22

**Expand/Collapse All**

- Immunizations Settings
- Student Immunizations
- Staff Immunizations