

Navigate Your Activity Calendar

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Easily manage your schedule with the Activity Calendar. Filter activities, get to know your calendar, and access key features for maximum efficiency. Explore the layout and navigation of the calendar header, the left sidebar, and the calendar body to stay on top of your schedule.

The screenshot displays the Activity Calendar interface. On the left is a sidebar with a monthly calendar for October 2024 and a 'Filters' section. The 'Filters' section includes 'Saved Filter Groups', a dropdown menu, and buttons for 'Classes 2', 'Events 2', and 'Appts'. Below this are tabs for 'Standard Classes' and 'Per Day Classes', followed by a list of filterable fields: Class Name, Class Status, Class Openings Status, Class Location, Class Room, Class Instructor, Session, Class Category 1, and Class Category 2. The main area is the 'Calendar' header, which includes a 'Refresh?' button, a 'Calendar Header' label, and a date selector for 'October 2024'. Below the header are status filters: 'Class Status (1)', 'Class Openings Status (1)', 'Event Openings Status (1)', and 'Event Private Invite Status (1)'. The calendar body is a grid showing activities for Monday 28 through Saturday 2. Activities are color-coded and include details like 'Intro to Violin - MWF CLASS' and 'Ballet - Pointe - T'. A 'Calendar Body' label points to the main grid area. At the bottom, there are links for 'Hover Activity Snapshot', 'Click Activity Details', and 'Double-Click Activity Record (Class / Event Only)'.

Click on the image to view it in full size in a new window.



Hide the left sidebar and collapse the header to maximize your main workspace - the calendar body.

Use the button below to expand or collapse all sections, or select a heading to view one section at a time.

Expand/Collapse All

Calendar Header

Left Sidebar

Calendar Body

