Open online enrollment for classes   Share

Issue/Question

How do I open online enrollment for our new session of classes?

Resolution

Classes are only available online when their visibility and enrollment settings are enabled in the Class record.

To enable these settings for a class:

1. Go to the **Classes** record > **Summary** tab.
2. Set **Display in Online Class Listings**, **Display in Portal Student Schedule**, **Allow Online Reg**, and **Allow Portal Enrollment** settings to Yes.
3. Click **Save Changes**.

To update these settings for all classes in your new session at once, use Edit All Classes.