Use the Enrollment Detail report to see enrollment trends share

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Issue/Question

Is there a report that shows enrollment trends by month? I want to look at past enrollment trends before each session begins.

Environment

Jackrabbit application

Resolution

The Enrollment Detail report will provide information on enrollment trends. The Enrollment (as of) Date fields in the report can be used to get a student count for a specific session as of a date range or a specific date.

When using the Enrollment Detail report for past/historical information, change these three fields:

- 1. Set Active Classes Only to No.
- 2. Leave Student Status blank.
- 3. Set Enrollment Status to All (Current and Past) Enrollments.

Then, complete the following fields:

- Use the Enrolled in Session drop-down to show results for a specific session only if desired.
- 2. Set the Enrollment (as of) From and Through Dates to show students actively taking classes during a particular date range or on a specific date.
- 3. In the Show Enrollment Details or Student Summary field, choose:
 - o Enrollment Details to display each individual enrollment.
 - o Student Summary to show one line per student.
- 4. Click Submit.

Run the report separately for each month you want to review.