

Get a unique student count from the Enrollment Detail report [Share](#)

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Issue/Question

I ran the Enrollment Detail report to get the total number of students in our program for a specific date range in the past. I got the total number of enrollments, but the same student shows up multiple times. How can I get an accurate count of unique students?

Resolution

To report on unique students enrolled during a specified time period:

1. Set **Active Classes Only** to No.
 2. Leave **Student Status** blank.
 3. Set **Enrollment Status** to All (Current and Past) Enrollments.
 4. Use the **Enrollment (as of) Dates** to show students actively taking classes during your specified date range.
 5. Set the **Show Enrollment Details or Student Summary** field to Student Summary so each student is counted only once.
 6. Click **Submit**.
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